



GRANT APPLICATION FORM

All applications should be sent to esrfgrants@gmail.com with “Grant Application” in the subject line. An email will be sent to you within 3 working days confirming that the grant application form was received. *Submission of an application does not guarantee the approval of the grant by the ESRF.*

Grant application forms must be completed for any financial support that is being requested in excess of KYD\$500.00. The maximum amount that may be requested for an ESRF grant is KYD\$10,000.00.

Organisation Information

Organisation Name: _____
Physical Address: _____ Phone: _____ Fax: _____
Postal Address: _____ Website: _____

Chairperson

Chairperson: _____
Phone number: _____ E-mail: _____

Primary Contact

Primary Contact: _____ Title: _____
Phone number: _____ E-mail: _____

Proposal Information

Project Name: _____
Today's Date: _____ Amount Requested: _____

*All information provided will be reviewed only by the ESRF Board of Directors and will be kept strictly **confidential**. The ESRF reserves the right to request additional supporting information in order to make a final decision on a grant proposal.*

Description of Funding Categories

1. **Education (Primary Prevention):** projects and programmes providing education
 - a. to advance gender equality;
 - b. to empower women, men or children; or
 - c. to create a life free of violence for all.

2. **Prevention:** projects and programmes providing education and services to a population identified as at risk for gender discrimination and/or violence in all its forms.

3. **Advocacy:** projects and programmes providing active support and advocacy addressing the
 - a. advancement of gender equality;
 - b. empowerment of women, men or children; or
 - c. a life free of violence for all.

4. **Research:** projects and programmes that conduct research to
 - a. advance gender equality;
 - b. empower women, men or children; or
 - c. create a life free of violence for all.

5. **Training:** projects and programmes providing training services to professionals and paraprofessionals around issues of gender equality, empowering women, men or children, or eliminating all forms of violence

Organisation Introduction: *Please provide a brief description of its history and mission. Attach any relevant supporting materials such as photographs, newsletters, articles, videos etc.*

Project: *Please provide a brief description of project. Include name, geographic service area, target population (i.e. adults/children, males/females, age ranges etc.), goals, and project activities. Briefly describe how the grant will be used. Please also include the following information:*

- a) Why the project is needed and what problem it expected to address/solve.*
- b) Period the grant will cover (in months)*
- b) Number of people served by the grant*
- c) Overall goals for the organisation during the funding period*
- d) Whether the grant funds will be used to start a new project, expand on a current project or support an ongoing one.*

Evaluation: Describe the outcomes you expect to have achieved with the ESRF's funds by the end of the funding period. Explain how you will document your outcomes and measure the effectiveness of your activities. Who will carry out these activities? Who will be involved in evaluating this work? What are the qualifications of the key individuals involved?

Qualification: Who will be carrying out the project activities and what is their previous experience? [If you are applying for a grant in excess of \$1,000.00, provide in your supporting documents a resume of maximum 1 page for the lead person implementing the project.]

Experience: What experience does your organisation have of projects of this type and what lessons from experience will you use in this project?

Recognition: *How you will recognise the ESRF's contribution to your work?*

Funding: *What is the total cost to fund the project/programme? How will the project/programme be supported after the termination of the grant?*

Accounting: *What internal financial/accounting controls does the organisation follow?*

Have you received any additional funds for this project/programme? If yes, please provide details.

Provide the organisation's current annual operating budget and, if available, the projected budget for the upcoming year. Indicate both revenues and projected expenses.

Provide staffing details below:

Staffing	Number
<i>Paid Staff</i>	
<i>Volunteer Staff</i>	
<i>Other</i>	

Feedback

1. How did you hear about the ESRF's grants?
2. Please provide any comments or recommendations on the grant application process.
3. Please provide any feedback about the ESRF's website (<http://www.esrfoundation.org.ky>).

Declaration

I apply on behalf of the organisation named above for a grant as proposed in this application in respect of expenditure to be incurred over the funding period on the activities above.

I certify that, to the best of my knowledge and belief, the statements made in this application are true and the information provided is correct.

This form should be signed by an individual authorised by the applicant organisation to submit applications and sign agreements on their behalf.

Signature

Print Name

Position

Date